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1		FINANCI The Business Planner details the reports which have	E AND RESOURCES COMMITTEE B been instructed by the Committee as well as report			mitting for the cale	<u> </u>		
2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			22 November 2023						
4	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
5	Classroom Buildings) Condition & Suitability - Outline Business Case	The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration.		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4	D	In light of recent developments with RAAC concrete in school buildings, and the impact this may have on timescales for the delivery of projects, officers are reviewing the overall programme of work for the School Estate Plan. Due to the work the team has been undertaking in relation to RAAC at the start of the school session, these reports will not be ready to present to committee in November. An updated timescale for when they will be ready cannot be given until officers have completed the review of the School Estate Plan programme.
6		To seek approval of an outline business case for making improvements to the condition and suitability of the Ferryhill School building, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4	D	as above
7		The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts		John Wilson	Capital	Resources	1.1		

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Council Financial Performance - Quarter 2, 2023/24	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
Annual Committee Effectiveness Report	To present the Annual Committee Effectiveness Report		Mark Masson	Governance	Governance	GD 8.5		
Torry Heat Network (Phase 2)	The CG&R Committee on 21/9/22 agreed to (1) authorise the Chief Officer Corporate Landlord to enter into commercial discussions with Grampian Housing Association with regard to the potential supply of heat to their proposed mixed-use re-development of the former Victoria Road school, and report the outcome to a future meeting of this committee; and (2) authorise the Chief Officer - Corporate Landlord to enter into commercial discussions with Ark Housing Association with regard to the potential supply of heat to their Balnagask Court premises and report the outcome to a future meeting of this committee.	The Committee on 1/2/23 noted that The Design works for the delivery of the design of Phase 2 of the Torry Heat Network is being progressed at this time. Delivery costs and Pricing is subject to more detail being available to allow commercial discussions with the 3rd parties mentioned. It is intended to Report the outcome of this to Committee in late 2023.	Stephen Booth	Corporate Landlord	Resources	4.1	D	A Service Update is to be circulated to members of the Committee Update to be provided by the Chief Officer - Corporate Landlord
Denis Law Trail	The F&R Committee on 5/7/23 agreed:- (1) to instruct the Chief Officer — City Growth to develop a business case for Phase 2 delivery of the murals, including identifying external funding opportunities, and report back to Finance and Resources Committee 22 November 2023; and (2) to instruct the Chief Officer — City Growth to obtain the necessary agreements from the Denis Law Legacy Trust as noted at 5.1 of the report before proceeding to spend public money on this project to include confirmation that appropriate intellectual property rights/licences for design of the trail and images licence have been agreed for phase 2 delivery of the murals, and including identifying external funding opportunities, and report back to the Finance and Resources Committee on 22 November 2023.		Andrew Stephen	City Growth	Commissioning	1.1.4	D	Due to delays in contractin phase 1 of the Denis Law Trail, information from which impacts on the development of Phase 2, the business case and committee paper will now be presented to the March meeting of the committee.
Adoption of LDP Participation Statement	The Committee on 6/7/23 agreed to instruct the Chief Officer – Strategic Place Planning to report the results of the public consultation and any proposed revisions to the Draft Participation Statement to this Committee on 22 November 2023.		John Todd	Strategic Place Planning	Commissioning	3.3		
Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets	Within the planner, the F&R Committee on 13/9/23 noted that this report would be delayed until 22 November 2023 to review EV infrastructure influences to maximise the benefits of the Fleet Replacement Programme.	John Weir/Derek Jamieson	Operations and Protective Services	Operations	1.1.6		
Complex Care - Full Business Case	The Committee on 29/3/23 agreed to instruct the Chief Officer – Capital to progress to Full Business Case and to report back the outcome to this Committee on 13 September 2023	Within the planner, the F&R Committee on 13/9/23 noted that the tenders had been issued and awaiting return. Propose reporting back, following tender review, to the 22 November 2023 Committee.	Kay Diack/John Wilson	Capital	Resources	1.1.4		

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15	Commercial Property Auctions Pilot Project		13/9/23 noted that The available auction for the	Cate Armstrong	Corporate Landlord	Resources	4.1 & 4.4		
16	Transport Scotland for the De-trunking of the	which was handed back to ACC on 1/4/2023.	Within the planner, the F&R Committee on 13/9/23 noted that Transport Scotland have yet to provide the settlement for the A92 de-trunking due to the Haudagain Improvement. This settlement had been due for a number of months. The most recent update from Transport Scotland has delayed this further until August and as such it would be preferred to delay until the next committee cycle	Neale Burrows	Operations and Protective Services	Resources	1.1.18 & 1.1.19		Transport Scotland have confirmed on 16th October 2023 that the report is due imminently and is awaiting final input prior to issuing. Officers will need time to review and consider prior to finalising the report to committee. Officers will aim to submit a report to the next meeting in January 2024.
17	Outline Business Case: New Secondary School Provision for Hazlehead and Countesswells	To seek approval of an outline business case for establishing new secondary school provision for Hazlehead and Countesswells, as detailed in the School Estate Plan		Maria Thies	Corporate Landlord	Resources	1.1.4		
18	Long Term Education Provision	Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme. Council on 10 March 2021 agreed to note that also included within the General Fund Capital Programme is £500,000 for the relocation of St Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process. Education Operational Delivery Committee on 8th September 2022 agreed.		Maria Thies	Corporate Landlord	Resources	1.1.4		

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10	2023	Council on 14 June 2023 agreed to instruct the Chief Executive, in consultation with Sport Aberdeen, to engage with Bucksburn and Newhills Community Council and Save Bucksburn Swimming Pool and any other relevant group and report the outcome of this engagement to the Finance and Resources Committee in September 2023.	Within the planner, the F&R Committee on 13/9/23 noted that Officer's have been in contact with the groups regarding the possibility of a community asset transfer and have met with groups on site to look at the building. A comprehensive range of information has been provided to the group by both Sport Aberdeen and Council officers. At the time of the committee deadline officers had been unable to agree dates to meet the group to discuss a CAT. It is the intention to bring a full update to the next meeting.in November	Stephen Booth	Corporate Landlord	Resources	1.1	R	The CO Corporate Landlord has met with representative of the Save Bucksburn Pool Group and have raised the possibility of a Community Asset Transfer. They have advised that at this stage they are not in a position to make any formal approach for a Community Asset Transfer. It is recommended that this action is removed from the planner and be reintroduced if required at a later date.
20	Disposal of the Bucksburn Primary School Site	To advise Committee of the offers received for the Site and request their approval of the recommendation to appoint the preferred bidder		Cate Armstrong	Corporate Landlord	Resources	4.1 & 4.4		
21	Statutory Mortuary Services on behalf of	To inform and obtain approval from the committee on the arrangements being progressed between Aberdeen City Council and the NHS. This is the formation of an agreement with NHS Grampian to deliver ACCs' statutory duties in relation to mortuary provision, and the subsequent implications on the current service.		Hazel Stevenson	Operations and Protective Services	Resources	2.1.1 & 2.1.2		
22	New Lease Policy	This policy sets out the process that needs to be followed when hiring, renting or leasing an asset to ensure compliance with a new Accounting Standard IFRS 16 that the council will adopt in 2024/25. This Lease Policy has also been drawn up as a response to Internal Audit Recommendations		Lesley Fullerton	Finance	Resources	2.1.5		
23		The purpose of this report is to present the Aberdeen Archives, Gallery and Museums Annual Review (June 2022 – May 2023) (Appendix A) to Committee for approval.		Helen Fothergill	City Growth	Commissioning	2.1.1		
24	UK Shared Prosperity Fund	Proposals for allocation of UK Shared Prosperity fund to projects in Aberdeen City.		Stuart Bews/ Jim Johnstone	City Growth	Commissioning	1.1.8, 1.1.11 & 3.4		
25			30 January 2024						
26	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		

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27	Public Art Guidance and Panel	The F&R Committee on 7/12/22 agreed to review the process after 12 months of operation and to report back to this committee after 12 months.		Elspeth Winram	City Growth	Commissioning	2.1.2		
28	Council Financial Performance - Quarter 3, 2023/24	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
29	Belmont Cinema	The F&R Committee on 13/9/23 agreed to instruct the Chief Officer – City Growth to report back to the first meeting of the Finance and Resources Committee in 2024 on progress and any implications for the Council		Mark Bremner	City Growth	Commissioning	4.1		
30	Aberdeen City's Affordable Housing Delivery Programme	To provide an update on the Aberdeen City affordable housing delivery programme and approve allocation of funding		Mel Booth	Strategic Place Planning	Commissioning			
30	International Travel 2024/25	To seek approval for international project priorities for 2024/25 and for any associated travel required to support these and our international networks and partnerships		Jen Lawie	City Growth	Commissioning	2.1.1		
31			13 March 2024						
33	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
34	Christmas Village Feedback Report	The Committee on 29/3/23 agreed to instruct the Chief Officer – City Growth to report back to the Finance and Resources Committee in March 2024 with the evaluation report of the 2023 event.		Matthew Williams	City Growth	Commissioning	2.1 & 3.2		
35	Review of all Grants Awarded by the Council - Alignment to 3 Tier Prevention Approach	Council at the Budget Meeting on 1/3/23 agreed to instruct the Director of Commissioning to undertake a review of all grants awarded by the Council in order to ensure alignment to the 3 Tier Prevention Approach, which included the Family Support Model, as per the Prevention Report and to report back to the Finance and Resources Committee before the end of the financial year 2023/24.		Gale Beattie		Commissioning			
36	Aberdeen City Business Charter Review	Council at the Budget Meeting on 1/2/23 agreed to instruct the Chief Officer - City Growth to undertake a review of the Business Charter and report back to the Finance and Resources Committee before the end of the financial year 2023/24.		City Growth	City Growth	Commissioning			

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37	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.		John Wilson	Capital	Resources	1.1		
38	Vacant Units on Union Street Action Plan	Council on 14/12/22 agreed to instruct the Chief Officer - City Growth to report back on progress of the plan to the Finance and Resources Committee in early 2024.		Jen Lawie	City Growth	Commissioning			
39	Beachfront Masterplan – Progress Update – Phase A Projects	Council on 11/9/23 agreed to instruct the Chief Officer - Commercial and Procurement to proceed with the appointment of Hub North Scotland to deliver the Beachfront medium-term interventions, and to report progress to the Finance and Resources Committee on a 6 monthly basis from the date of this report		Craig Innes	Commercial and Procurement	Resources	1.1		
	School Estate Plan: Harlaw Academy Condition & Suitability Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Harlaw Academy building, as detailed in the School Estate Plan	Within the planner, the F&R Committee on 13/9/23 noted that The feasibility study is under way, however, due to pressure on staffing resources, and also the complexity of this project, more time is required to complete this work. It is now anticipated that an outline business case will be presented for consideration by Committee in March 2024		Corporate Landlord	Commissioning	1.1.4		
41			08 May 2024						
42	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
43	School Estate Plan: Victorian School Building Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
	School Estate Plan: Sunnybank School relocation of additional services - Outline Business Case	To seek approval of an outline business case for relocation of additional services currently accommodated at Sunnybank School, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		

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45	Invest Aberdeen Update	The F&R Committee on 6 July 2023 agreed to instruct the Chief Officer – City Growth to circulate a report to the committee members by June 2024.		Joel Evans	City Growth	Commissioning	2.1.1 & 3.4		
46	Events Plan	The F&R Committee on 1/2/23 agreed to instruct the Chief Officer - City Growth to re-convene the Event 365 Group as outlined in Section 3.19-3.21 in this report and to report annually to this Committee on the progress to implement the Event Plan		Matthew Williams	City Growth	Commissioning	2.1.2 & 3.2		
	Council Financial Performance - Quarter 4, 2023/24	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
47			07 August 2024						
	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
50	School Estate Plan: Denominational Primary Schools	To seek approval of an outline business case for considering future arrangements for denominational primary school provision, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
51	School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case	To seek approval of an outline business case for establishing new primary school provision for Loirston Loch, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
52	Council Financial Performance - Quarter 1, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
53			12 September 2024						

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54	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
55	School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Grandhome, Oldmachar and Bridge of Don, as detailed in the School Estate Plan	TBC - September 2024	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
56	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
57	Beachfront Masterplan – Progress Update – Phase A Projects	Council on 11/9/23 agreed to instruct the Chief Officer - Commercial and Procurement to proceed with the appointment of Hub North Scotland to deliver the Beachfront medium-term interventions, and to report progress to the Finance and Resources Committee on a 6 monthly basis from the date of this report		Craig Innes	Commercial and Procurement	Resources	1.1		
58	District Heating – Network Expansion / Waste Heat Utilisation (City Centre Link)	The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024		Barry Davidson	Commercial and Procurement	Commissioning	1.1.5		
59	Condition & Suitability 3 Year Programme (ANNUAL REPORT)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources	1.1.5, 1.1.8 & 4.1		
60			05 November 2024						
	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
61	Council Financial Performance - Quarter 2, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
63			TBC						

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64		The F&R Committee on 17/5/23 agrred to instruct the Chief Officer – Corporate Landlord to report back to a future meeting of the Finance and Resources Committee in 2024 with the Full Business Case		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
		The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee. Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council The CG&R Committee on 3/2/22 agreed to defer this. The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.	National Planning Framework 4 was just published in February 2023, officers are looking at the implications of that in relation to Developer Obligations and the yet to be defined Infrastructure Levy including in the planning Act. (update provided by David Dunne for the 29/3/23 meeting)	David Dunne/James Welsh	Strategic Place Planning	Commissioning	3.2		
	Outline Business Case: Northfield Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan	Within the planner, the F&R Committee on 13/09/23 noted that the E&CS Committee would consider a report in this regard within the next two cycles. a report will be brought back to this committee once it has been considered by E&CS Committee.		Corporate Landlord	Commissioning	1.1.4		
	Outline Business Case: Oldmachar Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Oldmachar ASG, as detailed in the School Estate Plan	The E&CS Committee on 12/9/23 agreed to instruct the Chief Officer - Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Oldmachar ASG, alongside the planned work to review secondary school provision in this area of the city, and to report back to the Committee with recommendations and next steps as appropriate. A service Update was circulated to F&R Committee members on 12/9/23 advising that Officers will undertake this additional work as instructed by the Education and Children's Services Committee, as part of the planned review of secondary school provision for Oldmachar, Bridge of Don and Grandhome, and will report back to the appropriate committee(s) with any new recommendations following the conclusion of that work	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		

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68	System (SUDS) Section 7	Maintenance of SuDS within the boundaries or curtilage of a private property, such as a residential driveway or a supermarket car park, is the responsibility of the land owner or occupier. The Scottish Environment Protection Agency's (SEPA's) preference is for SuDS constructed outside the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented. The CG&R Committee on 3/2/22 agreed to defer this. Officers continue to liaise with Scottish Water, latest request for update was week commencing 10/1/22, however at this time officers are still in the same position as per the update in Column C	noted that the Sustainable Drainage System (SUDS) Section 7 report is complete however a key point in the report is seeking maintenance funding for suds infrastructure from developers through the S75 legal agreements. Unfortunately this would be contrary to the current regulations governing S75's. We have been made aware that another local authority has approved guidance which seeks to do this. We have been trying to	Claire Royce	Operations and Protective Services	Operations	3.2 & 3.3		
69)	The Communities Housing and Public Protection Committee on 1 November 2022 agreed to instruct the Chief Officer – Corporate Landlord to bring back a report to the relevant committee on the ongoing and future planned Council Capital projects which could be named in tribute to Queen Elizabeth II.		Stephen Booth	Corporate Landlord	Resources			